



KOVAI KALAIMAGAL COLLEGE OF ARTS AND SCIENCE

An Autonomous Institute, Affiliated to Bharathiar University, Coimbatore

Re-Accredited with 'A' Grade by NAAC

Vellimalaipattinam, Narasipuram (Post),

Thondamuthur (Via), Coimbatore - 641 109.



The Members of Grievance Redressal Committee for the Academic year 2022-2023

S.No.	Name	Designation	Category
1	Dr.N.Mala	Principal	Chairman
2	Dr. S.Mazhalaisilambu	Head, Department of Tamil	Member
3	Dr.V.Vijayalakshmi	Dean, Commerce	Member
4	Mr.P.Ponsekar	Controller of Examinations	Member
5	Mrs.C.Senbagavalli	Head, Department of Information Technology	Member
6	Mrs.D.Umanandhini	Head, Department of Computer Science	Member
7	Dr.S.Gnanapriya	Head, Department of Computer Applications	Member
8	Ms.S.Divya	Head, Department of Commerce PA	Member
9	Mrs.S.Selvakumari	Head, Department of Commerce CA	Member
10	Dr.M.Selvasoundari	Head, Department of Commerce	Member
11	Mrs.T.Shanumgapriya	Head, Department of English	Member
12	Mrs.K.Radhapriyadharshini	Head, Department of Management & M.Com IB	Member
13	Ms.P.Kowsalya	Head, Department of Mathematics with CA	Member



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CIRCULAR

19.09.2022

REF : KKCAS/CIR/2022/01

There will be a Meeting on Grievance Redressal Committee on 19.09.2022 (Monday)
at 1.00 pm in Department of Tamil. All the members are requested to attend the meeting without fail.

S. Lalal
Principal 19/9/22

Copy to:

The Secretary
The Trustee

Principal
Kovai Kalaimagal College of Arts & Science
Narasipuram Post, Coimbatore - 641 109.



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Minutes of the Meeting of Grievance Redressal Committee held on 19.09.2022 (Monday)

The Following Members were present,

- | | | |
|-------------------------------|--|--------------------|
| 1. Dr.N.Mala | - Principal | <i>[Signature]</i> |
| 2. Dr. S.Mazhalaisilambu | - Head, Department of Tamil | <i>[Signature]</i> |
| 3. Dr.V.Vijayalakshmi | - Dean, Commerce | <i>[Signature]</i> |
| 4. Mr.P.Ponsekar | - Controller of Examinations | <i>[Signature]</i> |
| 5. Mrs.C.Senbagavalli | - Head, Department of Information Technology | <i>[Signature]</i> |
| 6. Mrs.S.Divya | - Head, Department of Commerce PA | <i>[Signature]</i> |
| 7. Mrs.D.Umanandhini | - Head, Department of Computer Science | <i>[Signature]</i> |
| 8. Dr.S.Gnanapriya | - Head, Department of Computer Applications | <i>[Signature]</i> |
| 9. Mrs.S.Selvakumari | - Head, Department of Commerce CA | <i>[Signature]</i> |
| 10. Mrs.T.Shanumgapriya | - Head, Department of English | <i>[Signature]</i> |
| 11. Dr.M.Selvasoundari | - Head, Department of Commerce | <i>[Signature]</i> |
| 12. Mrs.K.Radhapriyadharshini | - Head, Department of Business Administration and IB | <i>[Signature]</i> |
| 13. Ms.P.Kowsalya | - Head, Department of Mathematics CA | <i>[Signature]</i> |

Minutes of the meeting

- 1.Resolve that the students may be made known about the existence and functions of Grievance Redressal Committee.
2. If any grievance is brought to the notice of the committee by any student, it is resolved that a meeting of the members should immediately be convened to find out whether such grievance truly exist and if so decision to be taken for redressing such grievance by representing the same to the concerned authorities or by taking a suitable action.
3. In addition if any grievance is represented in the class committee meeting by the students, it is resolved that such grievance should also be brought to the notice of this committee for Redressal.

Since there was no other matter to discussed the meeting came to close with the vote of thanks proposed by Dr.S.Mazhalaisilambu, Convenor.



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Report of Grievances Redressal Cell(Students) for 2022-2023.

Grievance if any is reported by the students in the meeting of the class committee conducted by the principal. such Grievances are referred to the concerned HoD for their Redressal. In case grievance represented by the students cannot be redressed by the concerned HoD, it will be referred to the Grievance Redressal Cell which conducts an enquiry and if found genuine it will be redressed immediately.

Thus the grievances expressed by the students by the class committee meeting and the action taken are given in the report on class committee meeting.


Principal 19/9/22

Principal
Kovai Kalaimagal College of Arts & Science
Narasipuram Post, Coimbatore - 641 109.